

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 6272

TITLE: CARPENTER II

GRADE: S-18

DEFINITION:

Under general direction, serves as a master-level carpenter, working independently or leading Carpenter I's and other trade helpers in the performance of a variety of skilled finish and rough carpentry tasks; and performs related work as required.

DISTINGUISHING CHARACTERISTICS OF THE CLASS:

The Carpenter II class is distinguished from the Carpenter I class in that positions assigned to the Carpenter II class are expected to perform complex tasks and may lead the work of Carpenter I's and/or other trade helpers.

ILLUSTRATIVE DUTIES:

Constructs and installs wall partitions, door openings, system furniture, suspended ceilings, etc.;
Repairs roofs, walls, floors, ceilings, steps, sidewalks, thresholds, handrails, counter tops, stall partitions, flag poles, etc.;

Repairs or replaces doors and associated hardware as well as inspecting/installing fire extinguishers and rapid entry-boxes;

Assembles, installs and repairs office furniture, shelves, blinds, shades, picnic tables, benches, outdoor equipment as well as fitting and installing interior and exterior trim;

Performs preventive maintenance on interior and exterior overhead doors, fire doors, roofs, roof drains, gutters and downspouts;

Operates service vehicle and maintains inventory of materials and equipment in vehicle;

Prepares activity reports;

May serve as a team leader to Carpenter I's and/or Maintenance Trade Helpers providing guidance/direction and instruction, appraising performance, serving on selection panels and inspecting/approving the work performed by team members.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Through knowledge of the standards, practices and equipment of the carpentry trade;

Through knowledge of applicable state and national codes;

Knowledge of safety regulations and procedures as well as common hazards associated with carpentry;

Ability to follow written and oral instructions as well as drawings, specifications and manufacturer's manuals;

Ability to estimate time and materials needs;

Ability to maintain good interpersonal relationships;

Ability to train/instruct and provide guidance/direction to Carpenter I's and Maintenance Trade Helpers;

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Ability to perform duties in inclement weather, climb ladders and scaffolds and routinely work in dark, hot, cold, damp environments in tiring, physically demanding positions for long periods of time with possible exposure to hazardous materials ie. asbestos.

EMPLOYMENT STANDARDS:

Any combination of education and experience equivalent to:

High school diploma or a G.E.D. issued by a state department of education, AND

Completion of an acceptable apprentice-level training program; PLUS

Three years of progressively responsible experience in the carpentry trade.

Four years of experience in the carpentry trade may be substituted for the apprentice-level training program.

NECESSARY SPECIAL REQUIREMENTS:

Possession of a valid Motor Vehicle Operator's License.

REVISED/REGRADED:	June 2, 2006
REVISED:	March, 2006
REVISED:	August 3, 1981